

The Ian McDougall Memorial Grants Program 2016 - 2017



Community Grants

For Redland City



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OVERVIEW

The Redland Foundation is a Redlands-based philanthropic organisation and one of a growing number of similar enterprises across Australia.

The Foundation raises funds through bequests and other fundraising activities such as cause-related marketing.

All funds raised are retained in trust and income and/or capital, depending on the nature of the Trust, is dispersed for the benefit of the Redlands community including by way of this formal grants giving program. This program will be a permanent, independent and flexible source of funding for local projects and programs, capable of responding to the changing needs of people living in the Redlands.

The Redland Foundation is registered under the *Commonwealth Corporations Act 2001* and operates within the constraints of relevant tax and company legislation. Its Public Trust has been granted Deductible Gift Recipient (DGR) status by the Australian Tax Office. This means donations can be tax-deductible. The Open Trust has been registered as a charity.

Applications are processed and assessed by the voluntary Board of Directors.

There will be one funding round annually closing 30 November each year.

THE ROLE OF THE FOUNDATION IS TO:

- Receive donations and bequests (money in)
- Invest the funds to generate money (money managed)
- Provide grants for community benefit and projects (money out)

OUR MISSION IS TO ENSURE REDLAND CITY HAS ITS OWN CAPACITY TO ENHANCE THE REDLAND COMMUNITY

THROUGH ITS COMMUNITY GRANTS PROGRAM, THE REDLAND FOUNDATION SEEKS TO:

- Be Redland's leading philanthropic organisation.
- Continue to build our local community and strive to ensure our quality of life now and into the future.
- Encourage all community members – individuals, families, companies, trusts and institutions to invest in the future of the Redlands.
- Support projects or events that benefit the Redlands community.
- Enrich diversity of recreational, cultural, social and environmental opportunities to Redlands residents.
- Provide relief to those affected in the event of the declaration of a natural disaster in Redland City.
- Support a range of service areas, including
 - Community development.
 - Arts and culture.
 - Community housing and safe places.
 - Recreation and leisure.
 - Youth engagement initiatives.

FUNDING

This grant funding has been enabled by way of a bequest from The Estate of Ian Webster McDougall.

This specific funding program is known as the Ian McDougall Memorial Grants Program.

The maximum amount of funding for this grants program is \$5 000 per application for projects benefiting the Redland City. Organisations that meet the eligibility criteria and submit an application are considered for funding. The Redland Foundation's Ian McDougall Memorial Grants Program provides a maximum of \$5 000 per financial year for projects, programs or activities that improve the well-being, quality of life, community participation and life skills of local residents and which develop and / or strengthen community networks throughout the Redland City.

PROPOSALS MUST ADDRESS PROJECTS THAT DELIVER ONE OR MORE OF THE FOLLOWING OBJECTIVES:

- Small equipment that supports the active engagement of residents in quality community arts experiences.
- Assets that contribute to programs celebrating local historical and / or contemporary cultural values and that foster greater cultural and social cohesion.
- Acquisitions of assets that contribute to community education and skills development projects.
- Establishment or expansion of community development programs that encourage and support residents' participation in social, cultural or sport and recreational programs and activities.
- Assets that will contribute to programs focused on increased safety, health and wellbeing within the community.
- Travel support for high achieving young people competing nationally and internationally.

ELIGIBILITY

Successful applicants will have met the following eligibility guidelines:

- Organisations must be Incorporated not for profit community organisations, or be auspiced by an Incorporated not for profit organisation, or be in the process of becoming Incorporated.
- Organisations must have a purpose to serve the community and contribute to the greater good of Redland City.
- Organisations must hold an active bank account and be able to provide a current bank statement.
- Projects must acquit funding within 12 months of the funding being awarded using the form found online at www.redlandfoundation.org.au
- The application must be submitted on the official Redland Foundation's Ian McDougall Memorial Grants Program application form, and the organisation is not in receipt of any other grant funding from other sources for the requested items.

What projects may be eligible?

As the Redland Foundation aims to support Redlands-based initiatives, we welcome community groups to apply for all initiatives that fit the eligibility guidelines and show widespread community engagement and benefit. Generally, the Foundation funds the following types of activities, or projects:

- Assets that contribute to an organisation's viability.
- Projects that enhance an organisation's service delivery capacity, such as the purchase of specialised equipment.
- Minor facility improvements.
- Funding for individuals to attend a sporting event they have been selected at a State level to represent Nationally, or selected Nationally to represent Internationally. *The actual participation date will be in the financial year of application, 1 July 2016 to 30 June 2017.*

Applicants are encouraged to put forward financially an amount towards the requested project.

INELIGIBLE APPLICATIONS

The Redland Foundation Community Grants Program will not provide funding for the following:

- Projects that are in direct conflict with activities or initiatives of the Redland Foundation.
- Funding for government departments, for-profit groups or groups whose primary role does not deliver an identifiable benefit to the Redlands community.
- Projects that are not properly budgeted or which are not costed to the satisfaction of the Board.
- Gifts from the organisation or prize money for a third party.
- Projects that duplicate existing services or programs.
- Projects that do not engage the wider community.
- Salaries, wages, consultancy and workshop coordinator fees.
- Travel costs for participants and funding for volunteers to attend an event.
- Funding for items that have already been purchased.
- Individual applications for education or sporting excellence at a local or State level.
- Catering and consumables.
- General administration or operating costs.
- Previously funded items.
- An application from an organisation that has an overdue acquittal from a Redland Foundation grant. Complete acquittal documentation is due no later than 12 months from when funding is approved. Organisations are ineligible to apply for further funding until the current application is acquitted.

HOW OFTEN CAN OUR ORGANISATION APPLY?

Organisations can apply yearly for annual grants and are always welcome to ask for feedback regarding unsuccessful applications by contacting grants@redlandfoundation.org.au

ASSESSMENT CRITERIA:

Applications will be assessed on the following criteria:

- Delivers widespread benefit to the Redland community.
- Innovative and developmental focus.
- Demonstrates project viability.
- Potential to achieve outcomes.

ASSESSMENT PROCESS:

Stage One:

Applications will be assessed according to the eligibility guidelines.

Stage Two:

Eligible applications will be assessed against the overall need in the community, the priorities of the Redland Foundation, and the ability to deliver the project.

The Executive Board of the Redland Foundation will meet to discuss which projects meet the needs of the community and assess the application accordingly.

Applicants may be required to submit additional information to the Board prior to funding being approved. The executors of the Ian McDougall Estate will be consulted prior to any grant approval and the Board will take into consideration their views.

Once successful applications have been selected, the Foundation's decisions are final and no further negotiation will be entered into. Unsuccessful applications are welcome to seek feedback.

APPLICATION:

An application form is available for download at www.redlandfoundation.org.au or by contacting the Redland Foundation Grants Coordinator at the Redlands Sporting Club on 3207 1133 or at grants@redlandfoundation.org.au

Applications can be submitted by emailing grants@redlandfoundation.org.au, by fax to 3822 2822 or mail: *Lauren Andreatta, Redland Foundation Grants Coordinator
Redlands Sporting Club, 20 Anson Road Wellington Point, QLD 4160.*

Applications will be notified in writing when an application is received and again to notify if their application has been successful.

Please note: No items requested through the Redland Foundation funding can be purchased (or deposits placed) before an organisation is notified in writing of a successful outcome. Retrospective funding is not eligible and if items are found to have been purchased before funding has been awarded, the organisation will be responsible for such costs. **Applications that do not abide by this condition may be barred from further applications.**

IMPORTANT INFORMATION ABOUT YOUR APPLICATION

Applying for funding means that the organisation agrees to follow the published guidelines when making the application, and abide by all conditions and requirements if an application is approved.

- Grants must be used for the purpose stated on the submitted grant application. Should the organisation no longer need the funding, for reasons such as the termination of a project, the funding must be returned.
- Should the funding found to be used for any other purpose(s) other than that stipulated in the original application, the Redland Foundation reserves the right to demand the return of all funds that may have been paid.
- It is a condition of allocation of funds that money provided is used for the purpose stipulated in the application.
- All applications **must include a copy of the organisation's certificate of incorporation and latest bank statement to confirm bank details**. The bank statement (excluding individual excellence applications) must include an account number, account name, name of the institution and BSB number.
- Approved applications must meet the terms and conditions of the funding, which will be provided to the organisation once funding is approved. All funding must be spent, projects hosted and applications acquitted within 12 months of receipt.

ACKNOWLEDGEMENT OF ASSISTANCE

Successful applicants will be required to acknowledge the Redland Foundation through the use of the Redland Foundation's logo on all printed materials, advertising, signage and other promotional material as appropriate. In the funding acquittal process, indicate how the Redland Foundation has been acknowledged. Appropriate acknowledgement also extends to inviting key members of the Redland Foundation Executive Board to the events, launches and other activities associated with your funded project.

ASSISTANCE:

Prior to lodging an application, applicants can seek support from the Redland Foundation Community Grants Coordinator on 3207 1133. Drafts are encouraged and accepted until the 21st of November 2016 by emailing grants@redlandfoundation.org.au

ACQUITTAL:

Successful applicants will be required to submit the project acquittal form within 12 months of the date the funding is awarded. Assistance with the acquittal process can be sought from the Redland Foundation's Grants Coordinator by contacting the details listed below.

If you have any queries or would like further information and assistance, please contact The Redland Foundation Community Grants Coordinator located at the Redlands Sporting Club, 20 Anson Road Wellington Point QLD 4160. Ph: 3207 1133. Email: grants@redlandfoundation.org.au